



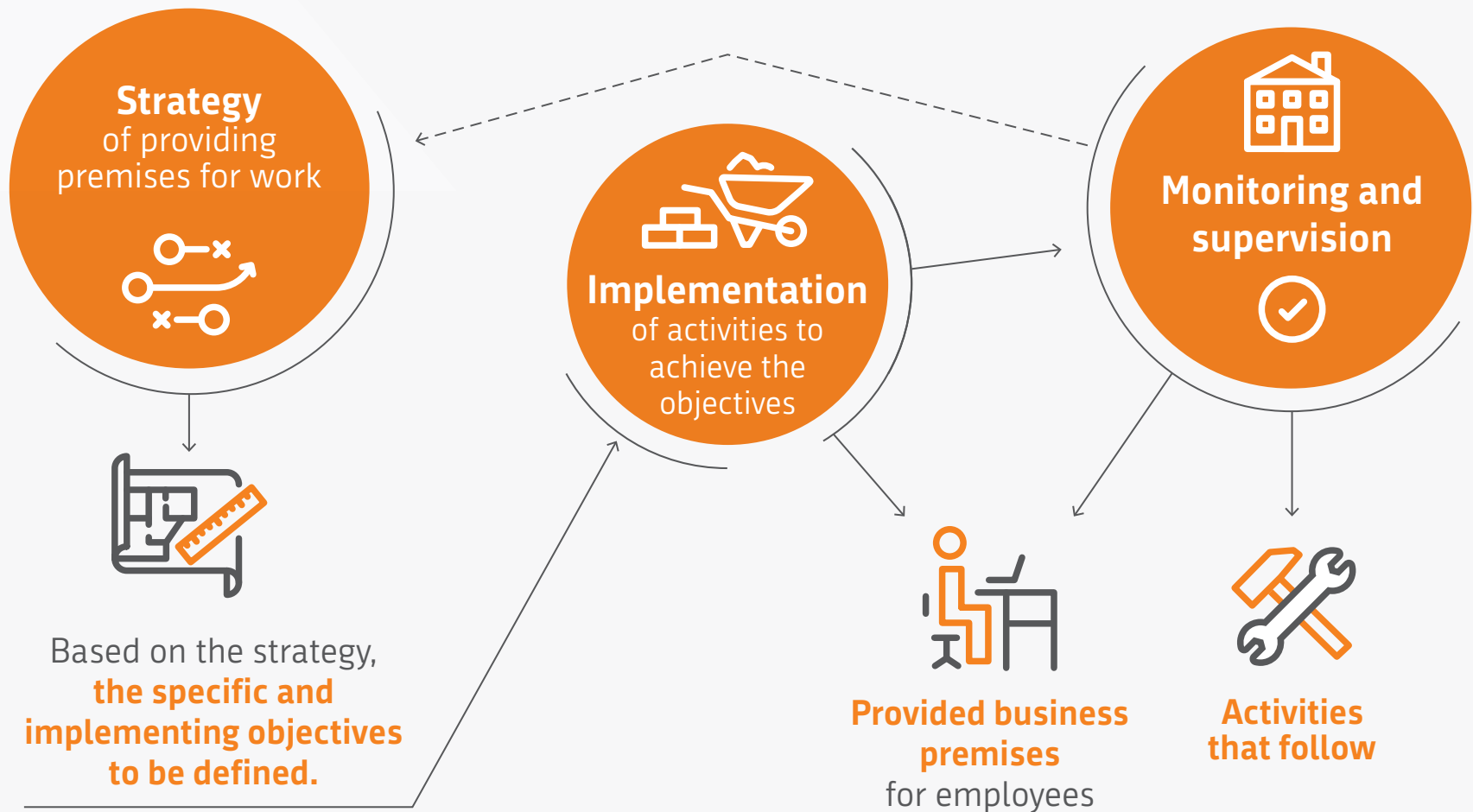
REPUBLIC OF SLOVENIA
COURT OF AUDIT

AUDIT REPORT

Managing property

Audit of efficiency of the Government of the Republic of Slovenia and ministries when managing business premises in 2014 and first nine months of 2015



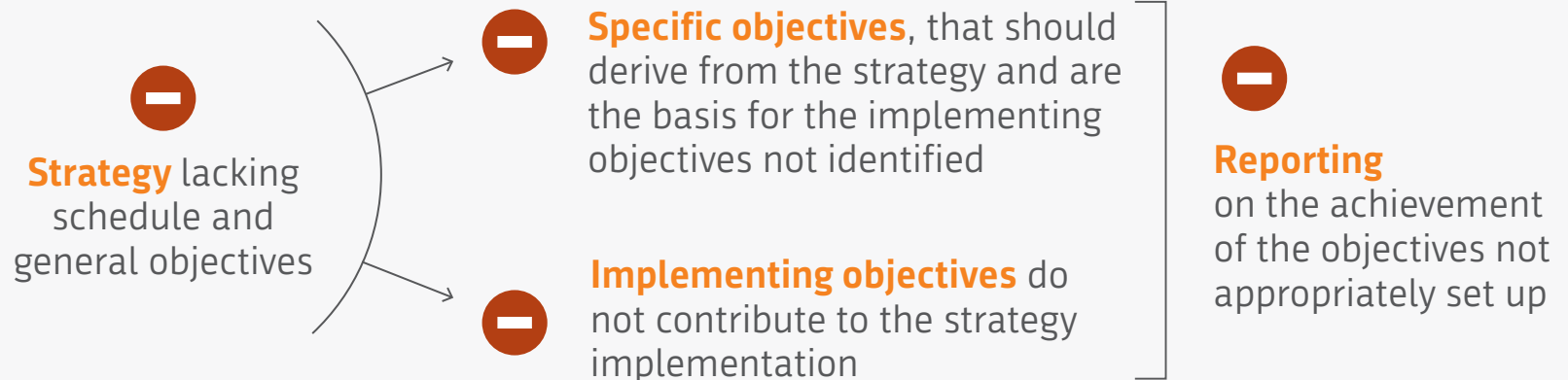


Planning

- **Strategy** of managing the property
- **Annual plan** of managing the property



Weaknesses of the planning process



Weaknesses of the organisation and records in the field of managing business premises

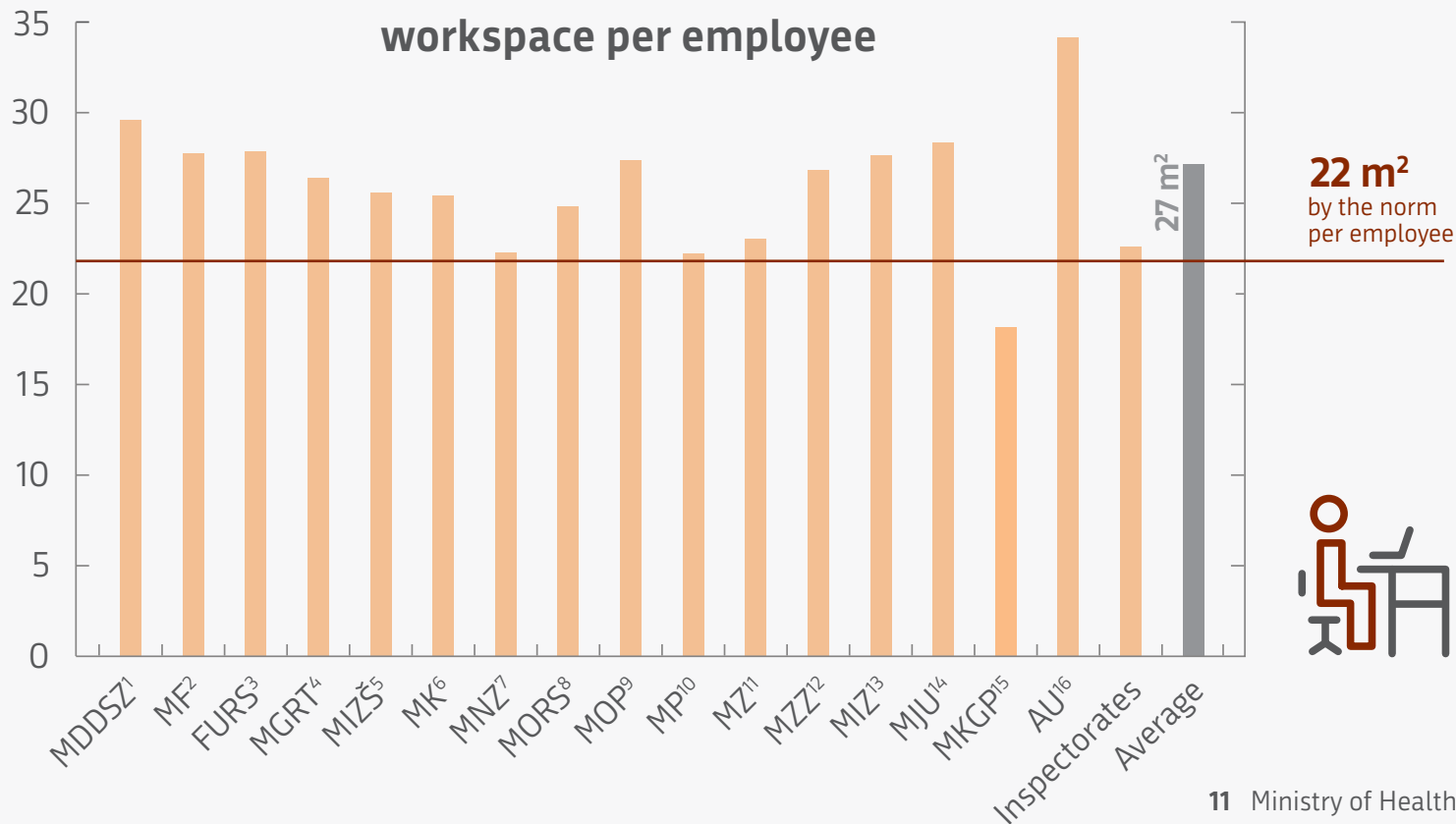
Weaknesses of the organisation



Weaknesses of the records



Ministries own on average for **5 m²** respectively **23% larger workspace per employee** than prescribed by the norm



1 Ministry of Labour, Family, Social Affairs and Equal Opportunities

2 Ministry of Finance

3 Financial Administration

4 Ministry of Economic Development and Technology

5 Ministry of Education, Science and Sport

6 Ministry of Culture

7 Ministry of the Interior

8 Ministry of Defence

9 Ministry of the Environment and Spatial Planning

10 Ministry of Justice

11 Ministry of Health

12 Ministry of Foreign Affairs

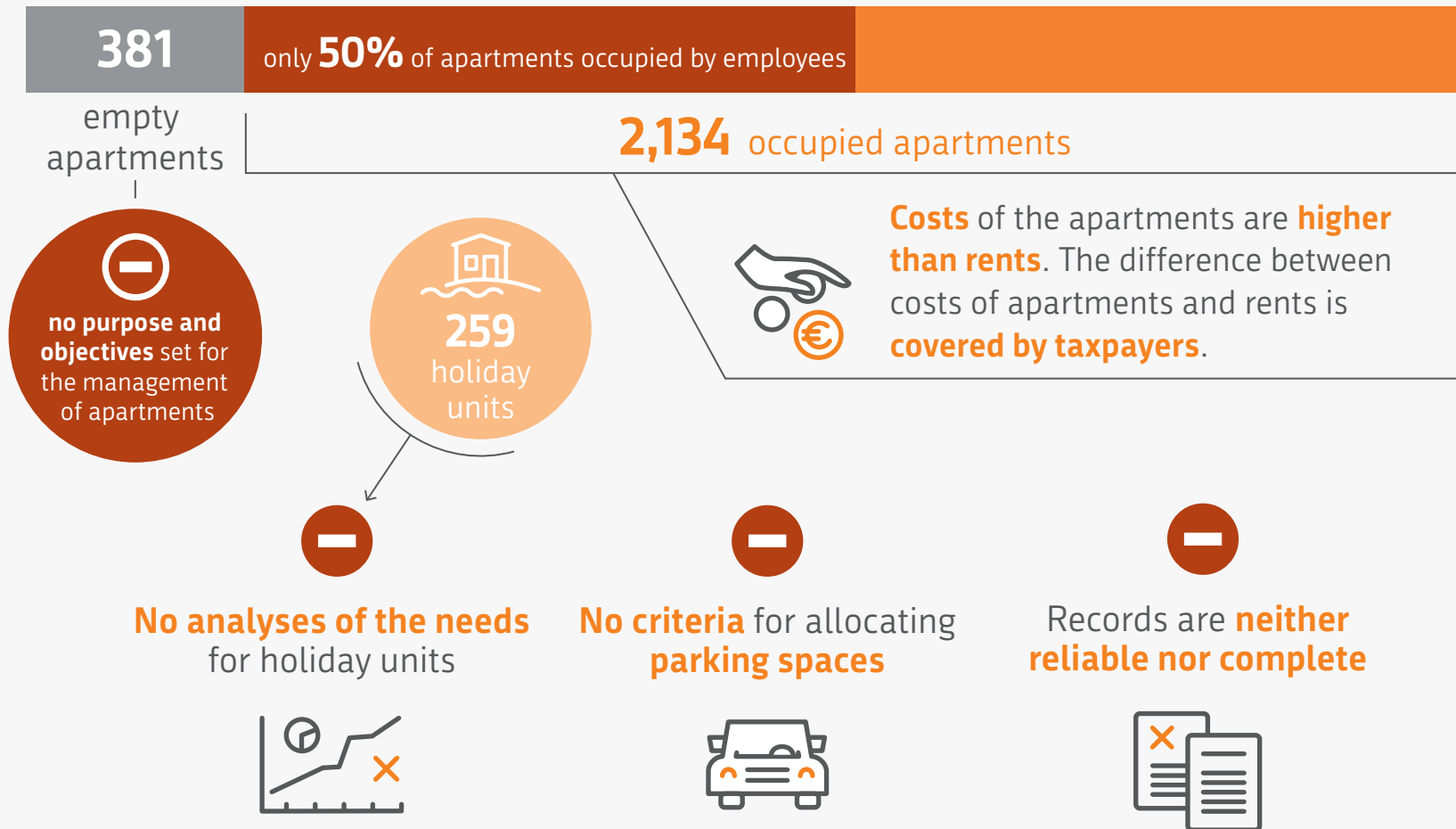
13 Ministry of Infrastructure

14 Ministry of Public Administration

15 Ministry of Agriculture, Forestry and Food

16 Administrative Units

Staff accommodation



If ministries followed the norms related to workspace when providing business premises and if there were no vacant spaces, the **budgetary funds would be saved**

Average workspace area per person



27 m²
in Slovenia

22 m² by the norm

18 m² in the USA

13 m² in the UK

Potential savings

Costs for the occupied workspace that exceeds the norms



€ 5.7 million
per year

79,917 m²
of workspace
exceeding the norms

Costs for unoccupied business premises



€ 1.9 million
per year

63,094 m²
of unoccupied
business premises

per year
€ 7,600,000



Better planning, organisation and **legal arrangements, records** and **consideration of the norms** could improve the efficiency of the operations of the Government and the ministries related to business premises management, therefore the **budgetary savings could amount to € 7.6 million per year.**



In order to **efficiently manage staff accommodation**, holiday capacities and parking spaces, the Government and the ministries should **define the purpose** and **the objectives of managing staff accommodation** and should **analyse the needs** for holiday capacities and **define criteria** for allocating parking spaces.